

St Louis Rowing Club

Board of Directors Special Meeting Minutes: October 6, 2020 Conference Call

Board Members:

Present:

- **Steve Dedrickson, President**
- **Kristy Hefferman, Vice President**
- **Vicky Cochran, Secretary**
- **Julie Albsmeyer, Communications**
- **Carissa Foster, Captain**
- **Christina Lawrence, Lieutenant**
- **Ruth Miller, Junior Program Coordinator**
- **Eric Yin, Junior Program Coordinator**

Absent: Deb Small, Treasurer

Quorum present? Yes

Others Present:

Proceedings:

Meeting called to order at **7:33pm**, by **Steve Dedrickson**

Approval of minutes

Motion for Approval of minutes with amendments from September 22, 2020 was made by Julie, seconded by Steve, Passed (7-Yes, 0-No, 1-Abstain)

Agenda

Old Business

- 1) Update on response to positive COVID test
 - i) Varsity Girl tested positive on
 - ii) All members in boat with infected rower need to follow the safety protocols for a member infection
 - iii) **Action:** Ruth, Create a new Pod Assignment Roster
 - iv) **Action:** Ruth, Re-communicate the reason for Pods and the responsibilities to keep their Pods safe
 - v) **Action:** Safety Protocols updated for a strict 14 days
- 2) Update on Insurance Review
 - i) New Agent obtained, they are shopping for reduced cost plan
- 3) Update on Middle School Program
 - a) Started this weekend
 - b) Two coaches, Tim and Steve C
 - c) Approx. 13 rowers
- 4) Erg loan program
 - a) Discussed the possibility of a survey on who would like an erg for the winter

- 5) Recap on Tim's Review and Contract – Steve
 - a) Review and New Contract will be posted in Secured Google Drive when received by Steve
- 6) Update on Virtual Auction Proposal – Kristy
 - a) After a Brief update that Virtual Auction is moving forward
 - b) Some action items have been obtain, Kristy asked that board members reach out to communities to find additional auction items
 - c) Date has not been confirmed, but looking to go live for Holiday shopping
- 7) Action Log Update – Vicky
 - a) Reviewed open actions on log, see attached log of updates

Action Log as of 20201015.pdf

- 8) Member Management software
 - a) After a discussion on the adoptability of the ICrew Software, it was determined that this Member Management system does not meet the needs of the coaches and that there are other systems that fit better for business objectives. So, back to another Software search by first determining the objectives desired from a Member Management system
 - b) **Action:** Christina to document objectives, will get details from Deb and Kristy

New Business

- 1) Open Meeting Agenda – Kristy
 - a) Finance update
 - b) Action: Vicky to send out email for recommended agenda items
- 2) Winter Protocols
 - a) Take into consideration the
 - i) Virtual Options are being considered
 - ii) **Action: Julie** to send out survey on who is interested in an erg

Around the Room- Any updates from board members and/or their committees

- a) Steve
 - i) No update
- b) Kristy
 - i) No update
- c) Deb
 - i) N/A
- d) Vicky
 - i) No Update
- e) Julie
 - i) No Update
- f) Carissa
 - i) No Update
- g) Christina
 - i) No Update
- h) Ruth

- i) No update
- i) Eric
 - i) Planning to do an equipment inventory event on the afternoon of Oct 24th
(rain date Nov 4)
 - (1) Parents only
 - (2) Masks are required
 - (3) Budget for social?
 - (i) Deb should have more info on this

Adjournment

Motion to Adjourn made by Julie, seconded by Vicky, (Passed Yes-8, No-0) meeting adjourned at 8:48pm

Minutes submitted by Secretary, Victoria Cochran