

SLRC Board of Directors Minutes - Tuesday, September 8, 2020

The SLRC Board of Directors held their bi-weekly meeting on Tuesday, September 8, 2020 at 7:30pm. Steve Dedrickson - SLRC President called the meeting to order at 7:33pm. Board of Directors members present were:

- Steve Dedrickson, President
- Kristy Heffernan, Vice President
- Deb Small, Treasurer
- Julie Albsmeyer, Communications
- Carissa Foster, Captain
- Christina Lawrence, Lieutenant
- Ruth Miller, Junior Program Coordinator
- Eric Yin, Junior Program Coordinator

The agenda consisted of:

1. Approval of minutes from 8/25: Kristy motioned to approved with changes submitted by Deb Small regarding erg rental (see today's agenda for further details). Julie seconded the motion. None opposed.
2. Old Business
 - Erg Rental Policy: Steve raised the discussion about an erg rental policy. Several requests are being received requests. The Board agreed to retain approval of the one approved in the meeting of 8/25 as an exception (through October). Further requests will not be approved until further notice and pending definition of the club's winter program. There is one erg that was loaned as part of the spring program that has not been returned. Tim to further pursue immediate return. As an improvement opportunity, the Board will require update of the erg loan form for future loans to potentially include a deposit and/or penalty for lack of timely return. ACTION: Carissa to obtain the form from Tim/Tom and review for update.
 - September LTR – No coaches interested/available. Board decided not to hold September LTR due to limited interest and wait for March LTR with the expectation of more interest and better chance for retention.
 - Action Log – Steve discussed review and maintenance of the Board action item log. ACTION: Steve agreed to get with Vicky regarding maintenance (new action items) and updates by Board members (on open actions).
 - Board Member Discussion – Board member has Junior who did not renew for fall season. Board discussed the status of the board member and that

a decision was needed on status. Options reviewed to remain on the Board: (a) Non-voting Board member until spring season, (b) Junior member renewal, or (c) Parent join as adult member. Kristy motioned that a non-voting Board member option is viable for compliance with the by-laws. Julie seconded the motion. None opposed.

3. New Business

- July Close/Financial Forecast with New Membership/Coaching Numbers
 - FY21 is now forecasting a (\$1K) loss in Net Income. This is outstanding progress from our original budget projections. Key changes include:
 - Higher than budgeted Adult renewals.
 - Generous donations received as part of the Adult Membership renewal drive.
 - Significantly higher participation in our Junior fall season
 - The forecast also includes increased coaching costs associated with the higher coach/rower ratio needed to successfully manage COVID safety protocols and enhanced cleaning.
 - Risks to the current forecast include:
 - Covid disruption to the spring rowing season. Current forecast includes similar volume of participants in the spring Junior season.
 - Adult renewal period was shifted to April which will require members to pay full year dues (\$625). July dues were prorated to lower the upfront cost and shift to the new renewal period. Additional COVID restrictions could negatively impact Adult renewals.
 - Flooding or other unusual events are not included in the forecast.
- Member Management Software Update
 - Deb shared information regarding a new member management software (iCrew) that is focused on rowing.
 - Unlike other member management programs, iCrew was developed by a rower with the intention of decreasing the amount of time required to get rowers on the water.
 - The Club is participating in a 45-day free trial with the Varsity Men. If the coaches find the tool useful, the trial will be expanded to include other crews and boat reservations for scullers. Successful testing will require rower and coach compliance with the expectations communicated to the crew.
 - Member management, equipment maintenance and tracking, waivers, Code of Conduct, etc. can eventually be included in the platform to facilitate tracking and current delays in transferring data from QuickBooks to rosters, etc.

- Thanks to Carolyn Buselmeier for identifying this software and continued support of SLRC!
- Frostbite Regatta Fees
 - Deb shared that one junior rower came back this fall who did not row in spring, but did not pay Frostbite Regatta fee from fall 2019 season (late notice cancellation). Parent advised that the coach was notified well in advance. Historical payment analysis complete. Fall dues have been paid. Motion to approve exception provided by Deb. Seconded by Julie. None opposed.
- Fundraising Update
 - Kristy advised that parent member who was previously interested in leading the Fundraising Committee is no longer interested. Focus will be on virtual auction in Q4 2020 and alternative Ergathon approach given COVID gathering restrictions. ACTION: Kristy will be reaching out for volunteers to lead these two events.
- Adult Sculling Exception (Junior) Request
 - Kristy raised a request from an adult monthly member to allow his junior to row in a double as part of adult coached rowing practices. This was allowed as an exception during the summer when limited junior offerings was available. With the junior program now underway, the exception to continue was not approved by the Board. ACTION: Kristy to notify requester (complete).
- Novice Tryouts
 - Steve advised that we have a family member of a potential novice interested in trying out tested positive for COVID. Board decided that 14 day quarantine applies. Discussion regarding whether junior can try-out for two-weeks (free) after the 14 day quarantine (i.e., AFTER family member cleared, with negative test) and junior has zero symptoms. Motion to approve the quarantine (as described) and two-week tryout (after season starts) submitted by Julie. Seconded by Deb. None opposed. ACTION: Junior Program Coordinators to notify those involved.
 - Two informational meetings/practices being held on Sunday. One for girls @ 2-3:30pm (plus parents) and one for boys @ 4:00-5:30pm (plus parents). Each meeting is limited to 50 to comply with County guidelines. If more than 50 for girls (plus parents), overflow would go into the boys meeting.

4. Around the Room

- Steve Dedrickson, President
 - a. Nothing additional.
- Kristy Heffernan, Vice President
 - a. Fall open meeting reminder. Eric offered to host via his Zoom account. ACTION: Vicky to coordinate with Steve, Kristy and Eric.

- b. Insurance inquiry. Steve advised that we have a new insurance agent. He will be reviewing opportunity to reduce insurance expenses.
 - Deb Small, Treasurer
 - a. Negotiated a reduction in Workman's Compensation cost of \$800 based on compensation.
 - Julie Albsmeyer, Communications
 - a. Diversity Committee update. Strategy being developed for adopt-a-rower program to assist with recruitment. Considering postponing for spring season where more opportunities will be available and in-person recruitment. None opposed.
 - Carissa Foster, Captain
 - a. Tree stump removal in launch area. Looking at options and recruiting assistance from the County. Also looking at other debris removal from other areas of the lake.
 - Christina Lawrence, Lieutenant
 - a. Will resend COVID return guidelines with new item about return after family member tests positive. Will also revisit guideline about return from out-of-state (or outside of STL area) removing any geographic reference.
 - Ruth Miller, Junior Program Coordinator
 - a. Nothing additional
 - Eric Yin, Junior Program Coordinator
 - a. Nothing additional
5. Kristy motioned to adjourn at 9:17pm, Steve seconded. None opposed.