

St Louis Rowing Club

Board of Directors Special Meeting Minutes: July 14, 2020 Conference Call

Board Members:

Present:

- **Steve Dedrickson, President**
- **Kristy Heffernan, Vice President**
- **Deb Small, Treasurer**
- **Vicky Cochran, Secretary**
- **Julie Albsmeyer, Communications**
- **Carissa Foster, Captain**
- **Christina Lawrence, Lieutenant**
- **Ruth Miller, Junior Program Coordinator**
- **Eric Yin, Junior Program Coordinator**

Absent:

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Quorum present? Yes

Others Present: Tim Franck

Proceedings:

Meeting called to order at **7:33pm**, by **Steve Dedrickson**

Approval of minutes from May 28

Motion for Approval of minutes from **May 28** as amended was made by Julie, seconded by Deb, Passed (6-Yes, 0-No, 1-Abstain)

Approval of minutes from June 30

Motion for Approval of minutes with corrections from **June 30** as amended was made by Julie, seconded by Carissa, Passed (6-Yes, 0-No, 1-Abstain)

After a brief discussion on details of minutes, it was agreed upon that Directors will send summaries of their agenda items to Vicky to ensure details are not missed, this can be done prior to the meeting or within a couple days of the meeting.

Agenda

Old Business and Review from Previous Meeting

- 1) Protocols for return to water rowing
 - a) Protocol for return to water rowing that was drafted by Christina and approved by an email vote
 - i) **Motion** for Approval of protocol for return to water rowing that was drafted by Christina, Passed via email with (5-Yes, 0-No, 0-Abstain)
 - ii) See attached Covid Procedures



COVID procedures 20200701.pdf

- 2) Juniors Sweep rowing

- a) Started Junior Sweep last week
 - b) Jr. program re-start observations
 - i) Distancing and Mask use is going smoothly
 - ii) Max 2 8s, but have not been getting all spots filled
 - iii) Limit to 2x signups a week
 - iv) Will offer 3x after
 - c) Jr. LTR
 - i) Minimum age starts at 10-11 depending on capabilities
 - ii) Carrying boats
 - (1) May take more then 8 to carry the boat, so kids will be close and must use mask
 - iii) Max 16-20
 - iv) Need to work out details
 - v) Need experienced coxswains
- 3) Adults Sweep rowing
- a) Adults will have their first Sweep session available tomorrow, July 15t, for on the water Sweep rowing
 - b) Re-think Adults options
 - i) Kristy shared an observation regarding the small number of adult sign-ups for sweep rowing practices vs. the high demand for sculling. She recommended that the BOD monitor sign-ups and possibly adjust the quantity of sweep vs. sculling practice offerings
 - ii) The BOD briefly discussed the situation and agreed to send out a survey to adult members for additional insight into their interest and readiness for sweep rowing/team boats
 - Action: Julie** took the action to prepare and send out a survey. Deb will provide Julie with the Survey Monkey log-in information.
- 4) Action Log Review
- a) See log as of start of this meeting



Action Log 20200714.pdf

- 5) Sculling clinic for Jr's
 - a) postponed

New Business

- 1) Planning for Rowers that test positive
 - a) What are our plans if we find that someone rowed and then tested positive? BOD discussed the following and agreed on the
 - i) Follow CDC Protocol
 - ii) Shut down, Clean, Notify county, those with direct contact quarantine (6ft 14 days?
 - iii) Christina has example for swim team
 - iv) Are there cases where we would require a rower to be tested before coming to practice?
 - v) Do we have a set number of cases where we would consider an "outbreak" and close the club for 14 days.
 - b) **Action: Christina** to Draft Procedures for a Positive Covid test (Julie to communicate) by July 21st

- 2) Play Action Student-Athlete Society (PASS) Diversity Program
 - a) Kristy provided an update regarding a June 2020 request regarding diverse young athletes' participation in the Junior program. The request came from Charles Gurley who is a leader with a non-profit named Play Action Student-Athlete Society (PASS).
 - i) Charles Gurley is interested in having a group of approximately ten (10) 5th to 8th grade girls participate in one of our upcoming (likely August) Learn-to-Row (LTR) summer camps or possibly a special offering of a camp of their own.
 - ii) Kristy's conversation with Charles today confirmed their continued interest in starting out with LTR as part of the August camp (if there is room) or their own camp.
 - iii) Long-term they'd like to participate competitively with their preference being their own team.
 - iv) Their kids are largely from lower income, minority communities around the Creve Coeur area and St. Louis city, so we do see this as a great way to start broadening the diversity in the sport and the club.
 - v) The non-profit typically covers or offsets a majority of the cost to the families to help with affordability.
 - (a) He inquired as to whether the BOD would consider a discounted rate.
 - vi) The BOD discussed the inclusion of the group in the August camp as well as the request for a discount. Deb requested more information about the organization. A decision on the camp timing and fee was deferred.

Action: Kristy took the action to coordinate with Deb and to develop and propose a recommendation to the BOD.
- 3) Adults Renewal numbers update by Deb
 - a) Adult member renewals are nearing completion. There are currently 55 full paid renewals vs. the budget of 50. Thanks to all the members who promoted renewals through group chats and individual communications to fellow rowers. The words of encouragement and support are greatly appreciated!
 - b) Given the financial challenges associated with reduced operations associated with Covid-19, an appeal for donations was made as part of the annual meeting and Adult renewal process. To date, we have received almost \$6,000 in contributions from our Adult Members! It is wonderful to see the continued support and generosity of our Members! Thanks to all of you who contributed!
 - c) We have not received any paid Alumni Memberships. Please continue to promote this as a steeply discounted opportunity to participate in Club activities for college students who may be home for an extended period of time this year.
 - d) Should we invest on a used sculling boat? Should we redirect donations towards this boat? After a brief discussion the following actions were agreed upon.

Action: Steve to determine if 1x still available, if true, then coordinate with **Julie** to send communication regarding diverting fund or new donations
- 4) Junior invoicing plans presented by Deb
 1. As previously communicated, we made a shift in our Junior Program start dates to allow for year-round membership. The rationale behind this shift was to allow our Junior rowers to remain members during the summer period and have access to the SLRC ergs, even if they chose not to participate in the optional fee based summer rowing. Under this change, Junior Fall Dues (\$495) are due August 1st. Given the current situation, we have chosen to delay issuing

invoices by 2 weeks. Under the current plan, invoices will be issued around August 1st with a due date of August 15th.

Motion to defer Junior invoicing and collection as communicated above was made by Deb and Seconded by Ruth, Passed (9-Yes, 0-No, 0-Abstain)

Action: Julie will add this to bi-weekly communication

- 5) Around the Room- Any updates from board members and/or their committees
 - a) Steve
 - i) No update
 - b) Kristy
 - i) No update
 - c) Deb
 - i) The FY20 May financial close has reduced the deficit to a \$3K loss.
 - (1) Key drivers in this recovery were the receipt of the SBA Disaster Assistance grant of \$8K and a Payroll Protection Program Grant to cover partial coaching fees.
 - (2) The forecast also included an increase in income due to Adult Learn-to-Row. LTR was previously pulled from the financial forecast due to Covid-10.
 - ii) FY20 year-end financial results should be ready by month end.
 - d) Vicky
 - i) No update
 - e) Julie
 - i) Starting a bi-weekly newsletter
 - ii) The Diversity program committee held its first meeting with Masters, Juniors, Parents, and Coach's represented. Many good ideas were discussed, and a few ideas can be immediately acted upon or followed up. This committee has agreed to meet bi-weekly
 - f) Carissa
 - i) No update
 - g) Christina
 - i) No update
 - h) Ruth
 - i) Coordinating Temperature activities with volunteers
 - i) Eric
 - i) No update
- 6) Look ahead (Calendar items needing attention)
 - a) Google Calendar created named as BOD
 - b) Directors will need to add this to their calendars
 - c) You can also add other calendars like Jr. Regattas, Master Practices
 - d) Asking for directors add important committee events to this calendar or send to Vicky to update

Adjournment

Motion to Adjourn made by Kristy, seconded by Julie, (Passed Yes-9, No-0) meeting adjourned at 9:00pm

Minutes submitted by Secretary, Victoria Cochran