

## St Louis Rowing Club

### Board of Directors Special Meeting Minutes: March 15, 2020 Conference Call

#### Board Members:

*Present:* **Vicky Cochran, Kristy Hefferman, Carissa Foster, Steve Dedrickson, Ruth Miller, Deb Small, Justin Ma, and Tom Albert**

*Absent:* **Roxanne Barr and Justin Ma**

*Quorum present?* Yes

*Others Present:* **Tim Franck**

#### Proceedings:

Meeting called to order at **3:04pm**, by **Kristy**

#### Special Business:

##### Topics:

- a. Equipment Loan Program, presented by Tom
  - Action already taken
    - i. Loan Form sent to Juniors and Parents to be signed by Parents
    - ii. Meeting today with Juniors to disturbed Ergs (with signed Forms)
  - Document Loan Equipment Program
    - i. **Action: Tom**
  - Create a Loan Erg log
    - i. **Action: Tom**
- b. Equipment use via Boathouse during Corona Virus closure, presented by Tom
  - **Motion** to open boathouse to Masters (Competitive, Rec, and Intermediates) for
    - i. Erging (limit of 5)
    - ii. Single Sculls (if certified)with equipment cleaning protocol made by Tom, seconded by Kristy, **passed** (Yes-4, No-3)
    - **Action: Carissa** to create and send communication
    - **Action: Deb** to change door code
- c. When and How to Open Practices back up
  - **Action:** Plan for reopening taken **by Kristy**
- d. Concerns that a Program was rolled out without Program details socialized
  - **Action:** Operations Decision matrix (RACI) taken **by Kristy**
- e. Novice Invoicing presented by Deb
  - Existing Novices refunds will be issued consistent with Club policy
  - New Novice and Middle School Program invoices were just issued and will be voided.
- f. Coach Pay, presented by Kristy
  - All hourly coaches will not be paid

- Salary coach (Tim) will be paid
- g. Recurring weekly oversight
- Thursdays at 730PM

### **Off Line Business:**

#### **Topics: Suspension of Practices**

- a. **Motion** to Suspend Operation was made by Deb, **Passed** (7-Yes, 1-No)

#### **Topics: Erg Loan Program**

- a. **Request** to create a Erg Loan Program for Varsity Juniors made by Tim,
- I'd like to request that we keep 5 ergs at the boathouse and allow the Varsity Juniors who don't have ergs to take the rest home until practices can resume. Many other rowing clubs are doing this exact thing.
  - The Juniors were just about to start their main racing season and we **MUST** operate under that assumption that Indy Sprints, the Midwest Championships and Nationals will be held. The Juniors need to continue training and stay prepared for these important regattas.
  - Having 5 ergs at the boathouse will allow members to workout at the boathouse, but also keep the number small, which is what we want.
  - I would keep very close track of who takes which erg and send you a detailed list.
  - From Deb: Form to include:
    - i. Junior's parent to sign so they acknowledge responsibility for any take home equipment
  - From Carissa: Form to include:
    - i. On the equipment responsibility form, I think there should also be a safety/risk of injury statement
- b. **Response from BOD**
- **VP (Kristy):** If we are going to keep the boathouse accessible for these 5 ergs and singles, I am open to considering this idea. Working on getting special BOD meeting schedule for tonight
  - **Captain (Tom):** I'm in favor of Tim's suggestion regarding erg borrowing and keeping 5 at bh. I will help coordinate this as needed and can be at bh during whatever we decide will be pickup hours.
  - **President (Steve):** Thanks Tom
  - **Treasurer (Deb):** I suppose this. Let's be clear if there is loss or damage the parents are responsible. What about adults who would like to borrow an erg? Will we allow that?

### **Adjournment**

**Motion** to Adjourn made by Kristy, seconded by Vicky, meeting adjourned at 4:24pm

Minutes submitted by Secretary, Victoria Cochran