

St Louis Rowing Club
Board Meeting Minutes: July 31, 2019
at SLRC Boathouse

Board Members:

Present: Diana Rollins, Vicky Cochran, David Klenke, Steve Dedrickson, Kristy Hefferman, Deb Small (on call), and Stacy Wistuba

Absent: Tom Albert, Deb Small (on call)

Quorum present? Yes

Others Present: Tim Franck, Parent (wishes to remain anonymous)

I. Proceedings:

Meeting called to order at **6:03pm**, by **Steve**

Motion to approve the July 12 meeting minutes was made by Steve and seconded by David, Motion Passed

II. Special Business:

Topic: Jr. parent to address the board at the beginning of the meeting (Diane/Jr. Program)

(Parent's) Daughter has been purging for 4 months. Daughter considers SLRC as second family. Has been a light weight rower. Family is looking for support.

Action: Diane/Stacy: Put some programs together addressing positive weight control for educating coaches, parents, and rowers.

III. Open Issues:

Topic: Progress on finding a board member for communications (Steve/President)

Potential new board members are being interviewed

Action: Steve will review onboarding process with Mitch

Topic: Meeting Schedule (Steve/President)

Schedule: In Person (alternating between Tue/Wed) last week of month.

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Location: TBD

Action: Stacy will look for a place

- Conference Call 2nd Tuesdays of month at 8:15pm.

Topic: Implementation of our volunteer policy (Steve/President)

Action: Diana will write a policy and present to board

Topic: Team Liaison Roles - Reassignment Needed (Deb/Treasurer)

Action: Deb will present proposal for roles

Topic: Data retention and security policy (really for Board Vote) (Vicky/Secretary)

Motion to approve Data retention and security policy was made by Steve and seconded by Vicky, Motion Passed

IV. New business:

Topic: Committee formation for each board member (Steve/President)

Finance: Chair: Deb

Fund Raising: Chair: Kristy

Junior Program: Chair: David

Safety/Maintenance: Chair: Tom

Communication: Chair: TBD

Policy and Procedures: Chair: Vicky

Social: Chair: Vicky

Action: All Committee Chairs to review Charters and bring forward any recommendations for changes.

Action: All Committee Chairs to recommend members for their respective committees.

Topic: Concerns with budget from lack of June LTR and camps, and decrease in renewals (Steve/President)

Action: Deb to provide a revised forecast

Topic: Application of "season's" to the Junior rowing period (Deb/Treasurer)

Action: Deb to Revise policy and present to board

Topic: Web management program (Stacy/Jr. Program)

- PPT sent, narrowed down to 3
- Action: Quickbooks integration tests?
- Action: all review PPT and send concerns to Stacy/Diane by Aug. 12
- Vote next meeting

Topic: Jr. Program Improvements (Jr. Program)

1) Regatta payment policy (one time payment/multiple payments spread out)

Action: Deb to Revise policy and present to BOD

2) Dues payment timing revision to include Summer membership

Action: Deb to Revise policy and present to BOD

3) Member retention Task Force (update)

- Concentration on Adults
- Adult Survey to current members is being finalized
- Questionnaire to lapsed members is being developed
- Next steps: Proposal of changes/actions to address issues
- Next steps: Mock up by end of August
- Next steps: Organizational survey

4) Regatta Dates Fall 2019, Spring and Summer 2020

Actions: Tim to confirm ASAP

Motion to adjourn the meeting was made by Kristy Seconded by Diane. Meeting was adjourned at 8:08pm.

Minutes submitted by Secretary, Victoria Cochran.