

**SLRC Board of Directors Transition Meeting
Wednesday, June 12, 2019**

Meeting called to order by Patrick O'Neal at 6:05pm.

Present: Patrick O'Neal, Carolyn Buselmeier, Christina Cunha, Deb Small, Stacy Wistuba, Steve Dedrickson, Vicky Cochran, David Klenke, Laura Muhr, Roxanne Barr, Kristy Heffernan, Tom Albert

Patrick provided a brief overview of the minutes for the May 6, 2019 and May 22, 2019 BOD meetings (teleconference) and the May 29, 2019 Annual Meeting of Members. Kristy Heffernan motioned to approve, Tom Albert seconded. All approved.

Kristy reviewed the input of BOD preferred roles received from the continuing and new BOD members. Current BOD members described their roles and provided insight into responsibilities. Filling the roles of Junior Program Coordinator with parent members (per the Bylaws) was discussed and Stacy proposed having all three parent members fulfill roles to strengthen and better distribute responsibilities with one parent member also filling an additional BOD role. Following significant discussion, the following role assignments were proposed giving consideration to members first choices, skill alignment and discussion held.

- President – *Christina Cunha*
- Secretary – *Vicky Cochran*
- Treasurer – *Deb Small*
- Captain – *Tom Albert*
- Junior Program – *David Klenke*

Patrick motioned to approve Christina as President, Vicky as Secretary, Deb as Treasurer, Tom as Captain, David as Junior Program Coordinator. Roxanne seconded. All approved.

Additional discussion is needed with Diana Rollins (not present) regarding assignment of the second Junior Program Coordinator role which needs to be decided before assigning and approving the remaining roles – Vice President, Communications, Lieutenant and Junior Program.

Action: Patrick and Christina to meet with Diana Rollins to discuss the option of all three parent members to share in the Junior Program Coordinator responsibilities with Stacy taking Lieutenant as primary role.

Deb raised an issue regarding underpayment of regattas fees by a member. The Board agreed with the path forward regarding invoicing the remainder due and assessment of late payment fees, as applicable, and impact on rowing privileges.

A Board member raised concerns of misconduct by a member. The Board agreed that the nature and instance(s) of the misconduct needed to be formally documented and brought back to the Board for review and any necessary action.

Action: Deb to take the lead on formally documenting the misconduct with Roxanne and Laura to support.

Patrick raised the question to Steve about the current condition of the boathouse and flooding. Deb shared that the boathouse is still inaccessible. The Board discussed direction regarding start of Juniors Summer Season, Youth Summer Camp #1, Adult LTR workshop and June session. It was agreed that none of the programs may start without safe access to equipment (i.e., ergs, boats, oars, cox boxes) and facilities (e.g., restrooms). No youth or adult members may enter the boathouse (e.g., erg room, locker rooms or boat bays) until cleared for use. Movement of any equipment may only be done via coordinated and controlled effort by approved adults.

Action: Tom to meet with Tim to advise of Board direction on access to the boathouse and start of programs.

Vicky raised the need for discussion around the input received from Intermediates regarding concern with the adult rowing program. Agreed to defer to next meeting, as further and more indepth discussion is needed.

The group discussed how to approach the BOD meeting schedule going forward. The Board shared that the recent approach was one teleconference and one in-person meeting per month (two weeks apart). The group suggested that the teleconference be a weekday and in-person meeting possibly be a weekend day. Efforts to be made to avoid adult rowing practices, especially with Tim being an ex-officio member and if unavoidable, rotating between Competitive and Recreational Masters evenings to prevent recurring conflicts for BOD members who are adult rowers.

Action: Christina and Vicky to coordinate with Board members regarding recurring BOD meeting schedule.

Action: BOD members with approved assignments are to get with their predecessors to work transition. Vicky (Secretary) to get with Kristy.

Tom motioned to adjourn the meeting at 7:40pm. Christina seconded. All approved.